

Head of MIS

Navigate Staff Quick Guide

Navigate and Data Sharing

With responsibility for leading on college management information, you'll know it is essential that the data flowing through college systems is accurate, timely and secure. We are committed to working with our college customers to ensure that Navigate supports your reporting requirements and is a trusted source of reliable data. To this end, we provide a number of solutions to assist in the transfer of data between college systems and Navigate.

Data delivery methods

The Navigate platform offers data import via three main delivery methods – text file, database feeds and API linked to college MIS systems:

- **TextFile**
 - We can accept text files in pre-agreed formats (inc. .CSV, .XLS, .XLSX).
 - These files must be loaded into Navigate via secure ftp.
 - The SFTP address, along with a unique password associated with the relevant SiteID will be provided to the college.
- **Database feed**
 - Data can be read directly from a database (e.g. SQL Server) via a secure VPN.
 - We can take complete refreshes of data or deltas.
 - We will create bespoke import scripts per site reducing the need for colleges to create bespoke export solutions.
- **API**
 - If the college MIS product has a webservice or API we can use this to collect data.

Data available for export

Navigate can provide extensive data exports against all aspects of the college work placement, enrichment and employer engagement programmes. This includes:

- **Work placement**
 - Employer data
 - Health and Safety/ Compliance data
 - Placement dates/ times
 - Placement statuses
 - Placement planned/ scheduled hours
 - Employer confirmed attendance hours
 - Student recorded attendance hours
 - Employer feedback
- **Enrichment**
 - Number of recorded enrichment activities
 - Types of recorded enrichment activity
 - Number of recorded enrichment activity hours
 - Location of recorded enrichment activities
 - Number of students that have recorded each type of enrichment activity
 - Employability skills recorded against each activity
- **Employer Engagement**
 - Number of recorded employer engagement activities
 - Types of recorded employer engagement activity
 - Number of recorded employer engagement activity hours
 - Location of recorded employer engagement activities
 - Number of students that have recorded each type employer engagement activity
 - Employability skills recorded against each activity

For more information please contact us on info@navigate.uk.com or 01634 729 818